











Purchasing a Fee or an Activity

To pay for a Fee or an Activity, click the Fees and Activities link at the top. You will see a listing of the current active fees and activities available to purchase. The categories are listed on the left. You can click a category to get a listing of activities in this category or All Activities will display all activities. You can use the checkboxes to filter for only required activities, hide purchased activities or show only purchased activities.

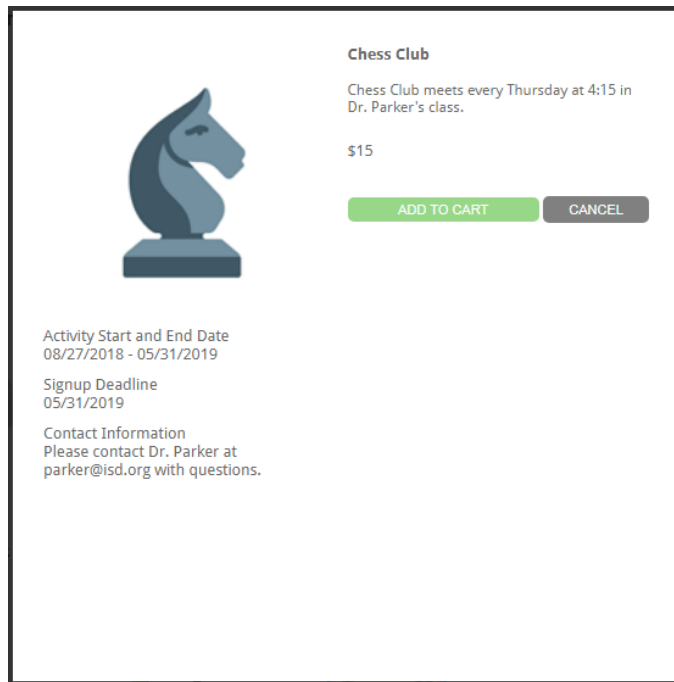
Heather Robbins ▾ **Adams Middle**

- All Activities
- Field Trip
- Music Fees
- PTSA
- School Clubs
- School Fees
- Spirit Wear
- Supplies
- Tickets
- Yearbook

Show only Required
 Hide Purchased
 Show only Purchased

 6th Grade Field Trip Purchased	 Art Supplies Required	 Athletic Shorts	 Band Fee Purchased	 Basketball Playoff Tickets Purchased
 Chess Club	 Chorus Fee	 Classic Sweatpants	 Clinic Supplies	 Computer Club

Click on any individual activity for details. The Details window will show the dates for the activity and the sign-up deadline. It may also include contact information and documents or links to websites with more information in the Resources section.



Chess Club

Chess Club meets every Thursday at 4:15 in Dr. Parker's class.

\$15

[ADD TO CART](#) [CANCEL](#)

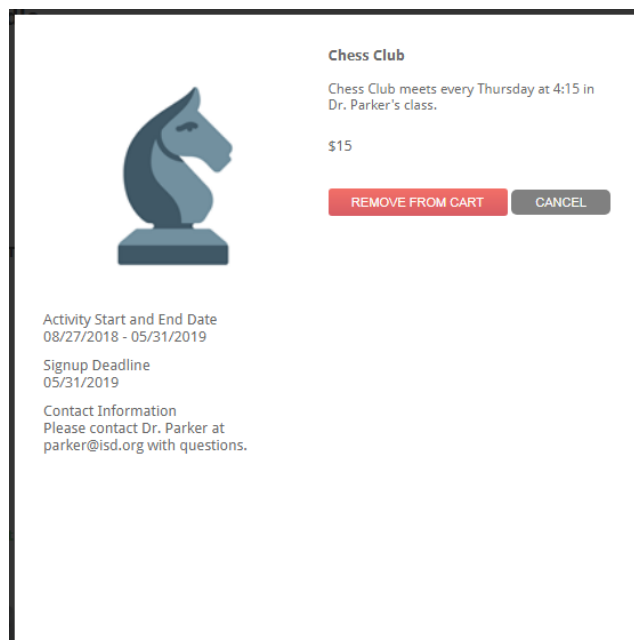
Activity Start and End Date
08/27/2018 - 05/31/2019

Signup Deadline
05/31/2019

Contact Information
Please contact Dr. Parker at
parker@isd.org with questions.

The image shows a card for a 'Chess Club' activity. On the left is a blue chess knight icon. To the right of the icon, the title 'Chess Club' is followed by a description: 'Chess Club meets every Thursday at 4:15 in Dr. Parker's class.' Below this is the price '\$15'. At the bottom right are two buttons: a green 'ADD TO CART' button and a grey 'CANCEL' button. On the left side of the card, there are three sections of text: 'Activity Start and End Date' (08/27/2018 - 05/31/2019), 'Signup Deadline' (05/31/2019), and 'Contact Information' (Please contact Dr. Parker at parker@isd.org with questions.).

Click the green “Add to Cart” button to add an individual fee/activity to your cart. Do this for each fee/activity that you would like to purchase. You will see “Added to Cart” under an activity if it is in the cart. To remove an activity from your cart, you can click on the activity and click the red “Remove from cart” button.



Chess Club

Chess Club meets every Thursday at 4:15 in Dr. Parker's class.

\$15

[REMOVE FROM CART](#) [CANCEL](#)

Activity Start and End Date
08/27/2018 - 05/31/2019

Signup Deadline
05/31/2019

Contact Information
Please contact Dr. Parker at
parker@isd.org with questions.

This image is identical to the one above, but the 'ADD TO CART' button has been replaced by a red 'REMOVE FROM CART' button. All other text and the chess knight icon remain the same.

You can purchase meals and fees/activities together if desired. Once you have added all fees/activities to your cart, click the green View Cart box on the right to get a summary of the items in your cart.

Activities

Student	Date	Name	Fee	
Heather Robbins	Monday August 27	Chess Club	\$15.00	X
Heather Robbins	Friday February 1	Chorus Fee	\$25.00	X
Heather Robbins	Wednesday September 26	Yearbook Order	\$15.95	X
Subtotal:			\$55.95	

View Cart Total \$ 55.9

You can click the red X to remove any items from your cart. If satisfied with the items, click the green Checkout button to proceed.

The confirmation page will show you a summary of the items in your cart with the total for your order. You can click the red X to remove any items from your cart from this summary page as well. Click the green Place Order button to continue.

Activities

Student	Date	Name	Fee	
Heather Robbins	Monday August 27	Chess Club	\$15.00	X
Heather Robbins	Friday February 1	Chorus Fee	\$25.00	X
Heather Robbins	Wednesday September 26	Yearbook Order	\$15.95	X
Subtotal:			\$55.95	

Order Total: \$55.95
 Total: \$55.95
 Convenience Fee*: \$2.49
Amount Due: \$58.44

* Convenience fees are informational only. Fees will be recalculated during checkout.

[Continue Shopping](#)

You will then see the final payment screen. Enter your First and Last Name, your credit card or checking information and billing address. You can click the box to "Save for Future Purchases" if you want your credit card or checking information saved for the next time you checkout.

First Name:

Last Name:

Phone Number (optional):

Sub Total: \$55.95
 Convenience Fee: \$2.49
Amount Due: \$58.44

* Convenience fee will be recalculated based on payment type.

Credit Card
 Check
 Stored Payment

Credit Card Number (digits only):

Expiration: MM / YYYY
 /

CW

Billing Address:

City:

State:

Zip Code:

Save For Future Purchase











After entering all of the information, click the green "Complete" button to complete your purchase. Upon completion, you will receive an email receipt with details of your purchase.

Once your order is complete, you will see "Purchased" under the activity. This lets you know it has already been purchased.

Heather Robbins ▾ **Adams Middle**

- All Activities
- Field Trip
- Music Fees
- PTSA
- School Clubs
- School Fees
- Spirit Wear
- Supplies
- Tickets
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Show only Required
 Hide Purchased
 Show only Purchased

 6th Grade Field Trip Purchased	 Art Supplies Required	 Athletic Shorts	 Band Fee Purchased	 Basketball Playoff Tickets Purchased
 Chess Club Purchased	 Chorus Fee Purchased	 Classic Sweatpants	 Clinic Supplies	 Computer Club